

# DionData Solutions

## Home Contracted Vendor Application

*First Name:* \_\_\_\_\_ *Middle Initial:* \_\_\_ *Last Name:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_ *Zip:* \_\_\_\_\_

*Your Time Zone:* \_\_\_\_\_

*Phone Number:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*Fax Number:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*E-mail Address:* \_\_\_\_\_

*US Citizen: Yes* \_\_\_ *No:* \_\_\_ *If no are you able to work in the US? Yes* \_\_\_ *No* \_\_\_

*SSN will be requested upon approval for services so you may receive a 1099 at the end of the year.*

*How did you hear about us?* \_\_\_\_\_

*Do you belong to any work at home or list groups?* \_\_\_\_\_

*AOL Instant Messenger screen name?* \_\_\_\_\_

*(No need to be signed up with aol to use the free aol instant messenger program)*

**Work/Vendor History:** *Start with most recent:*

*Company Name:* \_\_\_\_\_

*Type of Business:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_\_ *Zip:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*From:* \_\_\_/\_\_\_/\_\_\_ *To:* \_\_\_/\_\_\_/\_\_\_

*Supervisor:* \_\_\_\_\_ *May we contact: Yes* \_\_\_ *No:* \_\_\_\_\_

*Job Description:* \_\_\_\_\_

*Company Name:* \_\_\_\_\_

*Type of Business:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_\_ *Zip:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*From:* \_\_\_\_/\_\_\_\_/\_\_\_\_ *To:* \_\_\_\_/\_\_\_\_/\_\_\_\_

*Supervisor:* \_\_\_\_\_ *May we contact: Yes* \_\_\_\_ *No:* \_\_\_\_\_

*Job Description:* \_\_\_\_\_

**Hours of Availability:** *Please state in relation to CST in the U.S.*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

*Available Holidays? Yes* \_\_\_\_ *No:* \_\_\_\_\_

**References (No family members please.)**

*First Name:* \_\_\_\_\_ *Last Name:* \_\_\_\_\_ *Yrs. Known:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ *E-mail:* \_\_\_\_\_

*First Name:* \_\_\_\_\_ *Last Name:* \_\_\_\_\_ *Yrs. Known:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ *E-mail:* \_\_\_\_\_

*First Name:* \_\_\_\_\_ *Last Name:* \_\_\_\_\_ *Yrs. Known:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ *E-mail:* \_\_\_\_\_

**Education:** *High School Graduate? Yes* \_\_\_\_ *No* \_\_\_\_ *GED? Yes* \_\_\_\_ *No* \_\_\_\_

College? Yes \_\_\_ No \_\_\_ Degree: \_\_\_\_\_

Trade School: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Typing Speed (WPM): \_\_\_\_\_ Data Entry (KSPH): \_\_\_\_\_

**List any special skills you have related to becoming a Home Contracted Vendor?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List Computer(s) and other Office Equipment you currently have:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Current ISP Connection: Dial-up:**  **Cable:**  **DSL:**

**Current Windows Application: 98**  **2000**  **XP**  **ME**  **Vista**

**Signature:**

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

(Electronic Typed Signature Accepted)

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